

Instructions for Applying for and Earning the Graduate Certificate (CRT) in Biochemistry at Iowa State University

Application

The Graduate Certificate (CRT) in Biochemistry requires at least 12 graduate credits, all of which are available either on campus or online. The 12 credits earned in the certificate program may be applied to meet the course requirements of a M.S. or Ph.D. with thesis program in Biochemistry or Biophysics if the student is accepted into one of these degree programs.

Students who have earned at least a bachelor's degree and are not currently a graduate student Iowa State University (ISU). Submit the ISU [online application](#) for admission to the Graduate College for a Graduate Certificate in Biochemistry. There is a fee to apply.

Graduate students currently enrolled at ISU. Submit the **Request to Pursue a Certificate in Addition to a Graduate Degree form** found on the Graduate College's Student Forms [webpage](#) under the heading Graduate Certificate Forms. There is no fee to apply for currently enrolled students.

Undergraduate students currently enrolled at ISU. Submit the **Concurrent Enrollment for Undergraduate Student Wishing to Pursue a Graduate Certificate or Degree** form found on the Graduate College's Student Forms [webpage](#) under the heading Concurrent Student Request Forms. There is no fee to apply for currently enrolled students, but undergraduate students admitted for the Graduate Certificate in Biochemistry pay graduate tuition and fees.

Enrollment and Tuition

Once admitted, a graduate supervisor will be appointed to the CRT student to oversee the certification program. The list of approved BBMB courses for the Graduate Certificate in Biochemistry is found on the BBMB Graduate Study [webpage](#). Admitted students should complete the Online Certificate Program of Study (POS) to officially record their CRT program of study plan. Currently enrolled students who are admitted for the CRT must earn three additional graduate credits after being approved to pursue the CRT before earning the certificate.

Registration for course credits is completed through [Access+](#). Once enrolled, students are billed graduate tuition and fees on the Iowa State University bill ([Ubill](#)). Billing information can be found on the Registrar's Billing and Payments [webpage](#). Tuition and fee information can be found on the Registrar's [webpage](#). Biochemistry is an Experiential Learning Based Major.

Graduate students enrolled in a graduate program on a half-time assistantship receive full tuition scholarship and are not charged additional tuition and fees.

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Online Certificate Program of Study (POS)

To officially record the CRT Program of Study (POS), submit the Online Certificate Program of Study (POS) form found on the Graduate College's Student forms [webpage](#) under the heading **Graduate Certificate Forms**. Click on the form link, which brings up a window to enter an ISU ID number to proceed to enter the 12-credit course plan to earn the Graduate Certificate.

After the POS form is submitted, Professor Scott Nelson (swn@iastate.edu) the Director of Certificate (DOC), will receive an email to review and approve it and then it will route for final approval by the Graduate College.

Certificate Completion Form

After the **POS** is approved and all qualifications for the Graduate Certificate are met, click on the **Certificate Completion Form** link on the Certificate page in Access+ (the form can also be found on the Graduate College's Student Forms [webpage](#) under **Graduate Certificate Forms**.) The form can be electronically signed and routed for final review and approval by the DOC and the Graduate College. Once approved by the Graduate College, they will certify that all requirements have been completed satisfactorily and inform the Registrar's Office and the Graduation Office, who will then provide the student with a CRT certificate document.

Please see the [Graduate College Handbook](#) for complete up-to-date information on the academic procedures for earning a graduate certificate.

CRT in Biochemistry program contacts:

Connie Garnett (cgarnett@iastate.edu), Graduate Program Coordinator

Professor Scott Nelson (swn@iastate.edu), Director of Certificate